



<https://LochlevenWA.org>

Agenda April 26 Board meeting

- I. Review minutes of March 29 Board meeting
- II. Discussion Topics
 - a. 4th of July Traffic Mitigation and role of LCA
 - b. Pancake Breakfast Recap
 - c. Annual Meeting / Date & Venue / Online – Should we have a physical meeting?
 - i. Pros & cons of Columbia Bank
 - ii. Requested submitted to the City of Bellevue
 - iii. Asked Gretchen to contact BBGC
- III. Nomination Process & Status
 - a. Requirements for notification – No later than April 30th
 - b. Bylaws state “ The Board shall review all nominations and bring forth a recommended slate for the Annual Meeting, with the objective of a balanced representation within Association’s geographic area”
 - c. Proxy vs Absentee Ballots – Permissible based on outside counsel
 - d. Online voting, we agreed to create an online ballot (via physical ballot). Physical ballots can be provided upon request. Voting will close at the end of the meeting.
 - e. What constitutes a nominee being elected? We need outside legal clarification and review of the bylaws. Open action item, a quorum is required. Mark to work with Craig on the final language of voting instructions. It was agreed this does not need a Board vote to approve the final language.
- IV. Annual Meeting Format / Agenda (Proposed)
 - a. Happy Hour reception 6 – 7 – Building connections
 - b. Call to order roll Call – Joyce
 - c. Annual Report – Summary of accomplishments / metrics – Craig
 - d. Recap of Bylaw Status – Mark
 - e. Board Nominees Voting – Mike
 - f. New Business
- V. Roles and responsibilities for Craig to Transition to New Board (partial list to be thinking about)
 - a. Online payments platforms (Eventbrite, membership, donations)
 - b. Creation of new PayPal account (LCA is under my other PayPal account)

- c. Web site and management and ownership transfer (Wix.com)
- d. NextDoor Management
- e. LochelvenWA.org domain management (GoDaddy) and email hosting (currently part of my enterprise license (Office 365))
- f. Update articles of incorporation / State license
- g. Ownership to membership management. (While 99% of all members are now paying online, where do paper applications get mailed to?) I updated the application form
- h. COB contact