**Date 10/4/2022**

**Board Meeting Minutes**

Approval Statue: approved over email on 11/23

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| --- | --- |
| **Meeting Starts:** | **7:04** |
| **Meeting Ends:** | **7:48** |

**In attendance:**

|  |  |
| --- | --- |
| Board member | Others |
| * Scott Lampe
* Wayne Novak
* Yuan Zheng
 |  |

**Approval of previous meeting minutes:**

|  |  |
| --- | --- |
| **Motion to approve 9/13 meeting minutes** | **Yuan** |
| **Second by** | **Scott** |
| **Vote** |  |
| **Result** | **All approve**  |

**Agenda items discussed**

**By law Committee update**

* Initial committee meeting scheduled for 10/12

**Halloween party planning update**

* Yuan: beverages (hot chocolate & cider) ordering & serving
* Scott: face painting and membership checking
* Wayne: spin wheel & prizes
* Yuan: update website with details

**Member meeting topics proposal**

* Agenda: intro from each board member, by-laws update from by-laws committee, Halloween party update by Robin, city’s comm plan (invite special guest from city). Leave time for Q&A from members.
* Membership dues: according to the current by-laws, the renewal of membership due is charged in springtime. We will table this topic at the membership meeting.
* Proposed member meeting cadence to be second Tuesday of every even month. December 13th will be the next one

**Membership Dues**

* Current by-law defines to be collected on/before annual meeting, which is springtime
* We will table the original plan to collect dues at the end of calendar year for now
* The dues collection time should be a topic to be updated in the new by-laws

**City’s one time mailer**

* Use it for the next member meeting as part of the outreach