



Date June 20, 2022

Transition Meeting Minutes

Approval Statue [Approved 7/19 board meeting]

Call to order:	7:03 PM
Meeting adjourned:	7:51 PM

In attendance:

Outgoing board members	Incoming board members
<ul style="list-style-type: none"> • Craig Spiegle • Mark Walters • Joyce Doland • Mike Hatmaker 	<ul style="list-style-type: none"> • Scott Lampe • Wayne Novak • Yuan Zheng

Approval of previous meeting minutes:

[N/A] no minutes approved.

Motion to approve [date]	
Second by	
Vote	
Result	

Discussion topic: voting results and counting rules discussion

In [5/3 board meeting](#), the board voted with 3:1 that a candidate wins the board position if there are more votes in favor than opposed in the election.

[Joyce]: raised the issue that without outside counsel advice, Joyce voted against the vote counting rule. The formal board never agreed to hire an outside attorney to create legal clarity. Joyce wants to make sure the LCA organization is adhering to the legal side the state is presenting.

[Craig]: because the By Laws was not clear, he felt that the board must come up with a rule.

[Mark]: we had one converstation in 5/3 meeting. If we used the plurality rule, anyone who gets 1 vote will get an open seat. He felt the more votes in favor is fairer.

[Mike]: both voting methods are used in corporations, and each has pros and cons. The issue is not about which one is better. The voting is fair. The question is whether LCA is required to choose a particular method by statute. Mike thinks the statute seems to indicate plurality method should be used unless By Laws states otherwise. But he is not sure.

[Yuan]: wants to understand who gets to choose which voting method to use.

[Craig]: By Laws should be clear with the voting method in future. Current By Laws is not clear. New board should look into it to create clarity.

Discussion topic: vote for new board officers

Nominee	Yes	No	Abstain
Joyce Doland	48.4% (15)	48.4% (15)	3.2% (1)
Scott Lampe	100% (31)	-	-
Wayne Novak	100% (31)	-	-
Yuan Zheng	83.9% (26)	16.1% (5)	-

Based on the contested voting method, three candidates are elected:

- Scott Lampe
- Wayne Novak
- Yuan Zheng

Yuan nominated Scott to serve as the president.

Wayne volunteered to serve as the treasurer.

Scott nominated Yuan to serve as the secretary.

All outgoing board members will provide support to incoming board if needed.

[Joyce]: will transfer all treasurer related process and documents to Wayne

[Craig]: will transition both digital and physical assets of LCA

[Mike]: all officers positions are required to be filled. Except president and secretary roles, the other roles can be combined

[Wayne]: nominate Yuan to serve as both vice president and secretary

The new board voted and agreed unanimously on the officer positions:

President	Scott Lampe
Vice President & Secretary	Yuan Zheng
Treasurer	Wayne Novak

The outgoing officers were relieved of their duty at 7:50PM and the transition meeting was adjourned.

Discussion topic: assigning transition tasks owner

1. Update web site to list new Board members and their email (& phone?)
2. Web master – Need to delegate access and ownership of LCA site, (multiple site admins permitted)
3. Banking – New signature authorities (remove Craig and Joyce and add Scott and ?)
4. Domain – Transfer ownership of LochlevenWA.org domain from GoDaddy
5. YouTube Channel - Need to delegate access and ownership (used to post recorded zoom meetings)
6. City of Bellevue – Send email introduction to key contacts and assign board liaison(s)
7. PayPal – Create new PayPal account and link to BECU. (currently tied to my email address)
8. Zoom – Purchase account (we have a 50% off code due to our 501c3 status)
9. Membership – Need to update forms and site with new address and draft new welcome to LCA email
10. LCA mailing address – Need to update
11. Secretary of State – Update records
12. Nextdoor – Add new admins
13. Records – Hand off ?
14. Street signs – Street Captains
 - (Wayne Novak, Scott Lampe, Joyce Doland, Craig Spiezle (2), Mark Walters (4), Robin Root James, Steve McConnel, Elizabeth Frankenberg)

[Yuan]: 1, 2, 4, 5, 9, 12

[Scott & Wayne]: 3

[Scott]: 6, 11

Next board meeting: 7/19